

Green County Law Enforcement Committee
Meeting Minutes from December 13, 2017

Members Present:

Richard Thoman, Chairperson
Paul Beach
Calvin Wickline
Ted Fahey

Non-members Present:

Dana Weber, Recording Secretary
Sheriff Mark Rohloff
Chief Deputy Thomas Moczynski
Emer. Mngt. Director Tanna McKeon

1. Verified that door is unlocked.
2. Meeting called to order @ 9:32 a.m. by Chairman Richard Thoman.
3. Motion to approve minutes of the previous meeting by Ted Fahey; 2nd by Calvin Wickline; Motion Carried.
4. **Review EMS updates:** Sheriff Rohloff advised that the reimbursements for training are being disbursed this year to the participating agencies. Sheriff Rohloff advised that the department is looking at an EMD-Emergency Medical Dispatch system for the dispatch center. An **emergency medical dispatcher** is a professional telecommunicator, tasked with the gathering of information related to medical emergencies, the provision of assistance and instructions by voice, prior to the arrival of emergency medical services (EMS), and the dispatching and support of EMS resources responding to an emergency. Sheriff Rohloff advised that the department would like to look at training, costs, manpower, and what is needed from local medical groups to coordinate this program. Ted Fahey made a motion to support an Ad Hoc Committee for Emergency Medical Dispatch to see if this is feasible for Green County, 2nd by Paul Beach. Motion Carried.
5. **Review Emergency Management updates:** Emergency Management Director Tanna McKeon gave a synopsis of events happening in her department. EMG Director McKeon informed the committee on the current plans that she is helping other agencies develop and training that she has attended. EMG Director McKeon gave the committee an overview on training exercises that are coming up in the near future. EMG Director McKeon informed the committee that an Exercise Grant for \$11,190.92 has been applied for and it is reimbursed at 100%. Paul Beach made a motion to pursue the Exercise Grant for \$11,190.92, which is 100% reimbursable; 2nd by Calvin Wickline. Motion Carried.
6. **Review and updates on Radio System:** Chief Deputy Thomas Moczynski stated that Elert and Associates have sent in the initial first draft of the radio study and the Radio Ad Hoc will have a meeting in January to review.
7. **Training Requests:** Sheriff Rohloff had the following training requests;
 - 1) The Court Officer/Civil Process Deputy and Jail Lieutenant to attend Court Security/Safety Conference in Appleton, WI, February 20-22nd, with two overnights and a registration cost of \$225.00.
 - 2) Business Manager and Deputy Schuetz to attend Civil Process training in Stevens Point,

WI, with one overnight and a registration cost of \$125.00 on April 11-12, 2018.

3) Jail Lieutenant Quinn, Lt. Weichbrod and Lt. Phillips to attend WI Law Enforcement Executive Development training in WI Dells, WI, January 16-18 with two overnights and a registration cost of \$225.00/person.

Ted Fahey made a motion to approve these training requests; 2nd by Paul Beach. Motion Carried

8. Review Jail Population and jail medical issues: Sheriff Rohloff discussed the state of the department. The jail housed an average of 47 inmates for November and the department received about \$26,920.00 for probation holds. Sheriff Rohloff advised that the department will have some expenses for two out of state transports coming up and there were two inmates that had medical issues.

9. Review Public Safety and Department updates: Sheriff Rohloff notified the committee that he is working with the Human Resource Director with the reclassification of some positions at the department and he will bring to the committee when the process is complete. Sheriff Rohloff advised that the department received 40 applications for the part time Emergency Management Program Assistant, and the department received 83 applications for the Dispatch position. Sheriff Rohloff notified the committee that Channel 27 news was at the department and did a story on a shortage of dispatchers in the state and how using social media helped get more applicants.

Sheriff Rohloff went over the Axon contract with the committee and how the Taser plan works for the department. Sheriff Rohloff explained that the department purchases Tasers, cartridges and batteries for training and officer safety. Sheriff Rohloff informed the committee that the department could have Tasers replaced, unlimited cartridges and batteries with a 5 year plan that would cost the department \$5,800.00/year. Sheriff Rohloff advised that the department spent \$7,500 last year, so this would be saving monies for the department. Paul Beach made a motion to approve the \$5,800.00-5 year Taser contract with Axon; 2nd by Calvin Wickline. Motion Approved.

10. Review monthly Budget: Each committee member received a copy of the October budget and the budget is on track.

11. Audit bills: The Department Bills were reviewed and signed. A motion was made by Ted Fahey and seconded by Calvin Wickline to approve the bills. Motion carried.

13. Next Meeting: Next meeting date is on Wednesday, January 10th, 2018, at 9:30 a.m. Ted Fahey moved to adjourn and Calvin Wickline seconded. Motion carried. Meeting adjourned at 10:40 a.m. by Chairman Thoman.

Submitted by Dana Weber